

## **OUTER NORTH EAST COMMUNITY COMMITTEE**

**MONDAY, 17TH JUNE, 2019**

**PRESENT:** Councillor N Harrington in the Chair

Councillors N Buckley, D Cohen, S Firth,  
P Harrand and A Lamb

### **1 Chair's Opening Remarks**

The Chair paid tribute to former Community Committee Chair, Councillor Gerald Wilkinson, commenting that Gerald had been an excellent Chair and his guidance and hard work was greatly appreciated by all Members of the Committee.

### **2 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against the refusal of the inspection of Documents.

### **3 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

### **4 LATE ITEMS**

The Chair accepted the inclusion of a Late Item onto the agenda "Outer North East Community Committee – Finance Report". This additional report was not available at the time of agenda publication/ certification and it was considered to be in the best interests of the Council and other parties concerned that the matter be considered without delay (Minute No. 19 referred)

### **5 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors: M Robinson, R Stephenson and G Wilkinson

### **6 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

There were no declarations of any disclosable pecuniary interests.

### **7 OPEN FORUM**

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for Members

of the Public to make representations or to ask questions on matters within the terms of reference of the Community Committee.

On this occasion, there were no matters raised under this item by Members of the Public.

## **8 MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 18<sup>th</sup> March 2019 were confirmed as a true and correct record

## **9 MATTERS ARISING FROM THE MINUTES**

Leeds Anti-Social Behaviour Team Review (Minute No. 54 referred) – Councillor Buckley said anti-social behaviour continued to be an issue in the Alwoodley area. He said that recently a traveller's encampment had appeared on local green space within the area and attempts to contact appropriate authorities had been difficult with many of the Services having automated systems.

The Chair suggested there was another item on the agenda dealing with the issue of anti-social behaviour and further information may be forthcoming at that time.

## **10 NEIGHBOURHOOD PLANNING - UPDATE**

The Neighbourhood Planning Officer submitted a report which provided an update on the neighbourhood planning activity in the Outer North East area of the city.

The report highlighted:

### **Made Neighbourhood Plans in Outer North East:**

- Alwoodley
- Bardsey-cum-Rigton
- Barwick in Elmet and Scholes
- Boston Spa
- Bramham-cum-Oglethorpe
- Clifford
- Collingham
- Linton
- Scarcroft
- Thorp Arch
- Walton

### **Alwoodley** **Stage: Made**

- The Parish Council is currently considering a review of the neighbourhood plan. Officers and a consultant have been advising on this.

### **Barwick-in-Elmet and Scholes**

#### **Stage: Made**

- The Parish Council is currently considering a partial review of the neighbourhood plan in respect of a Local Green Space designation.

### **Aberford and District**

#### **Stage: Examination**

- Ann Skippers has been appointed to undertake the examination of the Aberford Neighbourhood Plan.
- Further publicity on 2 of the neighbourhood plan submission documents concluded on 1<sup>st</sup> April 2019 and procedural requirements have been met.
- The independent examiner has indicated that the examination is now back on track and that she will issue a confidential draft report for fact-checking by 11<sup>th</sup> June.
- It's anticipated that the referendum could take place in September.

### **Wetherby**

#### **Stage: Examination**

- Terry Heselton has been appointed as the independent examiner for the Plan.
- Wetherby Town Council has submitted the neighbourhood plan for independent examination.
- Regulation 16 Publicity is taking place between 7<sup>th</sup> May and 18<sup>th</sup> June (closing at 5pm).
- Any representations made will be sent to the independent examiner for his consideration as part of the examination process.

### **Other Neighbourhood Plans in Preparation**

- **Shadwell** Parish Council conducted Pre-Submission Consultation on their Neighbourhood Plan between 22<sup>nd</sup> October and 3<sup>rd</sup> November 2018. Officers are now supporting the steering group in preparing the submission draft neighbourhood plan, in particular on the basic conditions statement and outstanding mapping issues. It is anticipated that the NP will be submitted to the Council in July.
- **East Keswick** Parish Council have re-drafted their neighbourhood plan and are going to commence the pre-submission consultation in June. The consultation process has been outlined and officers will be providing

ongoing support in the build up to the formal consultation period. Members will have the opportunity to comment on the draft plan and on the Council's formal comments.

- **Thorner:** Officers met with the Steering Group in March to discuss next steps and continue work on the draft neighbourhood plan. It is anticipated that pre-submission consultation will take place by the end of 2019.

Commenting on the Alwoodley Plan, Members queried if a decision to review the Plan had been made by the Parish Council yet.

Officers reported that investigations were still ongoing with no conclusion reached at this stage.

Members noted that Barwick-in-Elmet and Scholes Parish Council were considering a partial review of the plan following the de-designation of a local green space in the area.

Officers reported that further examination of the plan would be required if the de-designation issue was pursued.

In providing an update on the Aberford and District Plan, officers reported that the Examination Report had been received and shared with the Parish Council. Examination of the Wetherby Plan would begin in early July. Officers confirmed that good progress was being made on the Shadwell Plan and a draft document had been prepared. Pre-submission consultation on the East Keswick plan would begin shortly, pre-submission on the Thorner Plan was anticipated by the end of the year.

Reference was made to Conservation Areas with Members querying if a review of such areas would be undertaken.

Members were advised that the Head of Conservation, City Development would be the appropriate officer to provide the necessary response.

The Chair thanked officers for their attendance and the update they provided.

## **11 Leeds Anti-Social Behaviour Team - Service Review Update**

With reference to the previous meeting on 18<sup>th</sup> March 2019 when Members received an update on the Citywide; Leeds Anti-Social Behaviour Team (LASBT) Review.

In the discussion that took place, Members agreed the following outcomes:

- (i) That further engagement with Parish and Town Council's takes place and that a representative from the LASBT be invited to the next Parish Council Forum.

- (ii) That a Senior Member from the LASBT be invited to the next meeting of this Committee on 17<sup>th</sup> June 2019 to provide further information about Temporary Event Notices (TENs), noise nuisance and a further update on the Review Consultation.
- (iii) That an explanation of the customer satisfaction figures (Page No.45 of the submitted report) together with clarification of the process, be supplied to all Members of the Committee
- (iv) That a representative of LASBT be invited to future Ward Member Meetings

The Chair introduced and welcomed Neil Bowden, Anti-Social Behaviour Team Manager, Communities & Environment who provided an update on the actions agreed at the last meeting.

Members were informed that a representative from LASBT would be in attendance at the next Parish Council Forum (July 2019 to be confirmed). Information about Temporary Event Notices (TENs), noise nuisance and a further update on the Review Consultation had already been circulated to Members in advance of the meeting. An explanation of the customer satisfaction figures (as referred to in the submitted report) together with clarification of the process had been made available to Members at the commencement of the meeting. In respect of Ward Members Meetings it was confirmed that a representative of LASBT would attend future Ward Member Meetings.

In the discussion that followed Members queried how complaints about noisy neighbours were investigated.

Members were informed that if there were persistent noise/nuisance complaints about the same property an investigation would be undertaken and evidence gathered. Sound monitoring equipment would be installed at the complainants property, the complainant would also be requested to keep a log of any noise/ nuisance incidents and to activate the sound monitoring equipment. The equipment would remain in place for a period of 7-10 days to allow adequate opportunity to gather any necessary evidence, after which enforcement proceedings may be instigated if determined necessary.

Members queried if noise from other properties could also be picked up by the sound monitoring equipment.

Members were informed that noise from other properties would not be pick up, the recording equipment was focused on the property that was subject of the complaint.

The Chair thanked Mr Bowden for his attendance and contributions.

## 12 Leeds Health and Care Plan, Continuing the Conversation

The Chief Officer, Health Partnerships Team submitted a report which provided an update on the progress made in delivering the actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.

The report detailed progress made in implementing the emerging Local Care Partnerships (LCPs) and outlined the rationale for refreshing the Leeds Plan, the progress made to date and sought Members views in appointing representatives from this Committee onto the Local Care Partnership (LCPs)

The Chair welcomed to the meeting: Tony Cook (Chief Officer Health Partnership Team, Tim Reilly (Head of Leeds Plan, Health Partnership Team, Helen Thurston, lead for Delivery Support Health Partnership Team and Georgia Kaye (Project Officer, Health Partnership Team)

Addressing the report, the Chief Officer, Health Partnership Team explained:

- What is the Leeds Health and Care Plan
- What are Local Care Partnerships
- The progress made in the last year – Engagement
- Progress made through the Leeds Plan
- The next steps
- Appointing Elected Members to Local Care Partnerships
- The role of Elected Members on Local Care Partnerships

In offering comments Members suggested there had been a similar initiative to this one back in 2012, was this a case of reinventing the wheel.

In responding Members were informed that since that time significant progress had been made: there were now in place contractual agreements, timescales were been set, new robust information sharing mechanisms were now in place, with Leeds being looked upon as one of the most progressive areas within the country.

Commenting on waiting times for GP appointments, Members pointed out that there was no consistency across the city, for example, in one GP Practice in the Headingley area you could obtain a same day appointment, but this was not typical in other practices in other areas. It was also suggested that people who were experiencing difficulties in obtaining an appointment or people who were not registered with a GP would attend Accident & Emergency simply to be seen by a doctor, when would evening appointments at GP Surgeries be compulsory.

In responding officers reported that weekend/ evening appointments were available in all areas but not in all practices. It was acknowledged there was a

need to strengthen General Practices and practitioners were working hard to improve waiting times but there were many workforce challenges.

Members were informed it was the NHS who negotiated the contracts with the Care Partnerships and currently conversations were taking place with the General Practitioners about the contract rules.

Members expressed the view that the Local Care Partnership did not have the “contractual levers” to change the process. It was the General Practitioners that determined how the service would be delivered, the service were self-organised.

Members were informed that changes had taken place, the contracts would now be agreed nationally with significant contractual changes in place to develop the Primary Care Network.

Members queried how change would be monitored over the next 12 month period.

Members were informed that a series of indicators would be developed in order to measure change. There was a need to understand the demand and evidence for each area and make sure all partners were engaged in sharing the partnership.

Members made reference to the increase in demand for mental health services, querying if it was the case that more people were presenting with mental health issues or that such issues tended to be reported more than they had in the past.

In responding officers suggested that these day’s people were more able to discuss stress and other related mental health issues but in all cases the individual required assessment and therefore the demand for mental health services was on the increase.

The Chair thanked officers for their attendance and contributions suggesting that engagement with the Local Care Partnership was key issue.

**RESOLVED –**

- (i) To note the overall progress in delivery of the Leeds Health and Care Plan
- (ii) That Councillor N Harrington be appointed a this Committee’s representative on the Local Care Partnership
- (iii) To note that waiting times for GP appointments was a local priority

### 13 Community Committee Appointments 2019/2020

The City Solicitor submitted a report which invited the Committee to note the appointment of Councillor Norma Harrington as the Chair of the Outer North East Community Committee for the 2019/20 Municipal Year as agreed at the recent Annual Council Meeting, and to make appointments to the following: those Outside Bodies listed in appendix A of the submitted report, the Community Committee “Champions”, Children’s Services Cluster Partnerships and the Corporate Parenting Board for the 2019/20 Municipal year.

The report provided background information and commentary on each of the categories to be appointed.

#### **RESOLVED –**

- (i) To note the appointment of Councillor Norma Harrington as the Chair of the Outer North East Community Committee for the 2019/20 Municipal Year
  
- (ii) That appointments be made as follows:

#### Outside Bodies

That Dr Stella Walsh be appointed as the City Council’s representative on the Ancient Parish of Barwick in Elmet Trust, the terms of the appointment to be for a period of 4 years.

#### Community Committee Champions

- Environment & Community Safety – Councillor G Wilkinson
- Children’s Services – Councillor D Cohen
- Employment, Skills and Welfare - Councillor M Robinson
- Health, Wellbeing and Adult Social Care – Councillor N Harrington

#### Children’s Services Cluster Partnership Representative

Alwoodley (ARM) – Councillor D Cohen (Alwoodley)

EPOSS (Elmet partnership of schools and services) – Councillor A Lamb (Wetherby) – Councillor R Stephenson (Harewood)

#### Corporate Carers Board

Councillor R Stephenson



## The Emmerdale Stakeholder Panel

To note that Harewood Ward Member had appointed Councillor R Stephenson as the Chair of the Emmerdale Stakeholder Panel for the 2019/20 period

### **14 Community Committee Nominations to Housing Advisory Panels (HAP)**

The Chief Officer Housing Management submitted a report which sought Ward Councillor nominations from this Committee to the Outer North East Housing Advisory Panel (HAP)

In providing background information the report outlined the following key functions of the HAP:

- Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
- Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities' needs.

**RESOLVED** – That Councillor N Buckley (Alwoodley), Councillor S Firth (Harewood) and Councillor G Wilkinson (Wetherby) be appointed to the Outer North East Housing Advisory Panel for the 2019/20 Municipal year.

### **15 Appointment of Co-optees to Community Committees**

The City Solicitor submitted a report which invited Members to give consideration to the appointment of Co-optees onto the Outer North East Community Committee for the 2019/20 Municipal year.

It was the view of Members that in future there may be a need to appoint Co-optees for a particular issue/ topic, but it was not considered necessary at this time.

**RESOLVED** – To not pursue the appointment of Co-optees onto the Community Committee at this stage, the option to appoint be revisited if the need arises.

### **16 Outer North East Community Committee Sub Group Nominations**

The Area Leader submitted a report which sought nominations to the Committee's Environmental Sub Group for the 2019/20 Municipal period.

**RESOLVED** – That Councillors: N Buckley, M Robinson and G Wilkinson be appointed to the Outer North East Community Committee's Environmental Sub Group for the 2019/20 Municipal period

## **17 Outer North East Community Committee - Forward Plan 2019/20**

The Area Leader submitted a report which introduced the Outer North East Community Committee Forward Plan for 2019/20. The report details the Community Committee meeting dates and sets out proposed workshop themes, as well as providing an update on engagement with the local communities.

In discussing potential ideas for a Workshop Session Members suggested that Dementia Training would be a useful subject. The session to be delivered as a separate meeting and not to be incorporated within one of the scheduled Community Committee meetings.

Members were supportive of the proposal.

The Chair also referred to the receipt of a letter from Councillor Matthew Robinson who was seeking the support of the Community Committee in requesting Leeds City Council's Highways and Transportation Department to bring forward new plans to improve the situation around Heavy Goods Vehicles (HGVs) in the Outer North East Area.

It was suggested that the issue of Heavy Goods Vehicles (HGVs) in the Outer North East Area be added to the Forward Plan and officers from LCC Highways and Transportation be requested to attend the next meeting of the Community Committee.

### **RESOLVED –**

- (i) That the contents of the report be noted
- (ii) That the issue of HGVs in the Outer North East Area be added to the Forward Plan and officers from LCC Highways and Transportation be requested to attend the next meeting of the Community Committee in September 2019.
- (iii) That arrangements be made for Members of the Outer North East Community Committee to receive a Workshop Session on Dementia Training

## **18 Date and Time of Next Meeting**

**RESOLVED –** To note that the next meeting will take place on Monday, 16<sup>th</sup> September 2019 at 5.30pm at John Riley House, Barwick in Elmet, Leeds, LS15 4HZ

## **19 Outer North East Community Committee - Finance Report**

Final Minutes approved at the meeting held on Monday, 23rd September, 2019

The Area Leader submitted a report which provided an update on the current position of the Outer North East Community Committee's budgets and set out details of applications seeking Wellbeing Revenue Funding and Youth Activity Funding.

Included within the report were:

- Details of the Wellbeing Budget position
- Wellbeing proposals for consideration and approval
- Details of projects approved via Delegated Decision
- Monitoring information of its funded projects
- Details of Youth Activities Fund (FAF) position
- You Activities Fund proposals for consideration and approval
- Details of the Community Infrastructure Levy Budget

Preet Matharu, Localities Officer, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year.
- Clarification around some of the projects seeking financial assistance.

## **RESOLVED –**

- (i) To note the Wellbeing Budget Position 2019/20.
- (ii) That the following Wellbeing Projects be determined as follows:

<b>Project</b>	<b>Organisation</b>	<b>Amount Granted (£)</b>
Boston Spa Weekend Festival	Boston Spa Festival	£1,000 (Wetherby)
Chippies Quarry	LCC Parks & Countryside and Friends of Chippies Quarry	Deferred for further consultation with Ward Members
Grange Park Sports Club Refurbishment	Grange Park Sports Club	£5,000 (Wetherby)
Updating Our Flowerbeds and Encouraging Volunteers	Slaid Hill in Bloom	£1,060 (Alwoodley & Harewood)

Exercises Classes	Moor Allerton Community Hub (Leeds City Council)	£500 (Alwoodley)
St Johns Garth and Church Drive	Leeds City Council – Highways	£1,400 (Harewood)
Community Engagement	Wetherby Councillors	£1,000 (Wetherby)
Small Grants	Wetherby Councillors	£1,000 (Wetherby)
Grit Bins and Skips	Wetherby Councillors	£1,000 (Wetherby)
Grit Bins and Skips	Alwoodley Councillors	£6,000 (Alwoodley)
Music Centre Summer School	Alwoodley Councillors	Declined
Leeds Jewish Welfare Board	Alwoodley Councillors	£6,684.48 Part funded (Alwoodley)

- (iii) To note that since the last meeting on 18<sup>th</sup> March 2019, no projects had been considered and approved by DDN
- (iv) To note the Monitoring information of funded projects
- (v) That the following Youth Activity Projects be determined as follows:

<b>Project</b>	<b>Organisation</b>	<b>Amount Granted (£)</b>
Breeze Holiday Camps	Breeze Team	£1,877.50 (Alwoodley)
Community Youth Summit 2019	Communities Team	£11,000 (Harewood and Wetherby)

- (vi) To re-confirm that all three Ward Members must give their unanimous approval for a delegated decision to be approved (Via a Ward Member meeting or email)
- (vii) To note details of the Community Infrastructure Levy, as referred to in paragraph 47 of the submitted report